

Our intention is to ensure that equal opportunity is applied by us in the provision of service and as an employer. We shall endeavour to achieve this by:

- a. Seeking to ensure that everybody is treated equitably regardless of gender, race, colour, ethnic or national origins, age or political beliefs and affiliations, marital status, family responsibilities, sexual orientation of other inappropriate distinction.
- b. Promoting equality of opportunities and removing any barriers that may exist for potential and existing employees.
- c. Encouraging and assisting development of all employees to their full potential.
- d. Discouraging discrimination, victimisation and any form of harassment. Any such behaviour shall be handled in a sensitive and effective manner.
- e. Providing a comfortable and safe working environment.
- f. Ensuring employees understand they have a right to be respected whilst respecting others.

Name: Tom Baker

Position: Director

Signed: 

Date: January 2017

Review date: January 2018